

Minutes of the Regular Meeting of the Trustees of
Cold Spring Harbor Library
November 4, 2024

In Attendance:
Vincent Parziale, President
Liaison
Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
David Berman
Chris Hadjandreas
Sandra Capek-O'Grady
Nicole Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent: Robert Hughes,
Friends Foundation

The meeting was called to order at 7:05

Meeting Minutes

A motion to approve the October 7, 2024, meeting minutes was made by Dana Lynch, seconded by Nicole Prizzi, and approved by 6 members.

Financial Matters

The Treasurer's Report dated September 30, 2024, was presented as follows:

Checking:	\$ 2,823.39
Money Market:	\$272,832.31
Everbank CD 12 months 8/25/25	\$212,772.11
FBLI CD 12 months 4/5/25	\$261,284.87
FBLI CD 12 months 10/5/24	\$255,276.92
Revenue:	\$266,404.73
Expenditures:	\$183,149.10

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to accept the Claims Auditor's report dated 10/25/24 was made by Edward Price, seconded by Dana Lynch, and approved unanimously.

Audit

Al Coster from Baldessari and Coster presented the financial report for fiscal year 2023-24. The report noted the library accounts are in order and comply with generally accepted accounting principles.

CDs

The 12-month CD at FNBLI that matured on 10/5/24 is now a 12 month CD at FNBLI in the amount \$267,562.37 at an interest rate of 4%.

Library Operations

Library trustees must complete two hours of training before December 31. In-person training will be held at the South Huntington Library on Wednesday, December 11 at 6:30 PM. Online webinars are also available.

A motion to go into executive session to review circulation clerks and staff bonuses was made by Edward Price, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to exit executive session was made by Edward Price, seconded by Sandra Capek- O'Grady, and approved unanimously.

A motion to approve Keith Galluzzo as full time circulation clerk and Marilyn Rivera as part-time circulation clerk was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Items from Prior Meetings

Kean installed donated landscaping at the statue.

Main Street submitted quotes for work on the side of the stairs. Quotes from Fort Hill and Laurel are anticipated by December.

A motion to adjourn at 9:00 PM was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

The library attorney recommended no survey of employees regarding health insurance. Rather a number of \$2,000 to \$3,000 be offered to those who opt out of library provided insurance and this be included in the personnel policy.

Creation of a strategic planning committee.